



## Weekly Meeting Minutes 28/03/2018

Members attended: Gert-Jan, Ian and Remco

Absent: Erudini, Marc, Justin and Osman

Meeting commenced at 19:06 28/03/2018.

### **Updates from attendees:**

- Remco:
  - Made a great start on the annual report with Erudini and Justin. There is still a lot that needs to be done. Check the task in Microsoft Planner!
- Ian:
  - Justin finished the first version of the financial report.
- Gert-Jan:
  - First reservations for annual meeting are being made through Eventbrite!

### **Plan board:**

We updated the plan board (Microsoft Planner). Check it for the latest status.

### **Announcements:**

- Next Monthly will be one week later than planned: 8 April 2018 at AAA Gallery in Rotterdam.
- Check the task "Jaarverslag" for individual pieces you need to write. Pieces need to be done by the end of the week!

Meeting ended at 19:18