Weekly Meeting Minutes 05/04/2017

Attended: Remco, Ian, Roderick, Osman, Marc, Gert-Jan, Henk and Erudini

Absent: Justin and Adrian

Meeting commenced at 19:03 (05/04/2017)

**Projects update:**

*Sharing knowledge:*Erudini made a draft version of the estimated costs for Sri Lanka. (Includes transportation mainly)

*Green Future:* Next week Justin is going to Ecuador to begin the scouting phase.

*Schoolbag Project:*At the monthly meeting it was announced that all the bags were given out and a Facebook post was made. We only need to thank everyone (Thomas and Milah), and update the website in order to close the project completely.

*Art works:* Met the artists of AAAFresh123 at the monthly meeting. They were positive about working with us. We need to start building a AAA-Boost event and make a contract with Mascolori so that we can proceed with making shoes with the kid’s art work printed on them as a means of funding.

*Equal Chances:*The final pictures and stories of all the kids need to be on the Sharepoint and maybe the website so that all over donators can see which kids are supported.

*Building a Future:* Remco is working on a project plan for Minuwangamuwa School and Roderick is working on a project plan for the Yatala water project.

**Meeting Process:**

* The meeting was presented by Roderick. He began by asking everyone how they were doing and for any good news.
* Ian commented about how content he was with the monthly meeting which was on Sunday. He then spoke about the contact that he had with the owner of Mascolori and with Ramani. He had sent Mascolori an email regarding all our concerns and questions, to which we got a signed reply answering all our enquiries. Ian also got once again confirmation from Ramani to use the kid’s art work as a means to gather funds. AAAFresh123 is also on board with the idea and this opportunity. Later on a decision will be based on this information.
* Ian and Justin went to meet AP Networks on Tuesday. It is a consultancy company that gives strategic advice to the petrochemical industry about efficiency. They would like to donate to Boost. Ian mentioned that we might not be able to work with because they are in the oil industry. His honesty created trust among the owners who then said that if that was the case then they would still like to work with us but then on a private level and not through their organization, or that they would like to connect us with other organizations (networking). It might be a good idea for us to make an investment policy or donation policy, clearly stating where and from which kind of organizations we accept money from and the criteria we assess the organizations on.
* Ian also emailed Ubisoft. This is a possible lead and will be followed up on this week.
* Gert-Jan added the annual meeting on YouTube and stated that he will start with the internal project glassdoor after 2 weeks.
* Osman composed content and text for social media posts on Sunday at the monthly meeting. He finalized and posted them on Monday and updated the website partnership page.
* Marc spoke with Justin about a task list regarding an inventory based on our current IT systems.
* Remco started on the Minwangamuwa project plan, and will have the first draft by next week.
* Henk expressed his concerns about the Mascolori deal and that we should do a thorough background check. For example we need to make sure that all workers in the factories are of appropriate age. In order to guarantee this he will incorporate a section in the contract declaring his good behavior. Ian mentioned here that he had already sent the owner of Mascolori a list of demands and that he received a response with all the demands ticked off and the document signed. Remco also did a small search into the quality of the shoes and their reputation and found only good reviews about the company.
* Erudini announced that Isabel would not be able to join us due to personal reasons. We will follow up with a new vacancy for internal project manager sometime this week. She also spoke with Ramani to get a travel cost list (Estimate) for a potential volunteer in Sri Lanka.
* Roderick stated that he has a friend who organizes meetings and found a deal of €100p.p for our next monthly meeting which will also be a team building event. We all agreed that it was too pricy and that we would look for alternatives.
* Justin mentioned in writing that all our requests for a credit card were accepted and that we currently have roughly a little more than €4000 in our bank account which will mostly go to Equal Chances project.
* We then went through the planner and discussed and up-dated each action point.
* Before the meeting closed, the members voted on whether to go through with the Mascolori opportunity. All members who attended the meeting voted yes (In this case the legally binding members were Remco, Roderick, Ian and Erudini).

**Announcements:**

* Keep the 6th and 7th of May, free for our monthly meeting and team building event in Groningen. If anyone has any leads or ideas about this, please contact either Roderick or Remco since they will be in charge of this.
* Please tell Marc which IT systems we use for Boost so that he can put them in the systems inventory.
* If anyone has more information or pictures of Minuwangamuwa school please put them on the Sharepoint so that Remco can use it in the project plan.

**Progress on action points:**

Look at the planner for all new actions and the progress of current actions.

Meeting ended at 20:03