



## Weekly Meeting Minutes 28/09/2016

Attended: Ian, Remco, Justin, Osman, Roderick and Erudini

Absent: Sara

Meeting commenced at 18:30 (28/09/2016)

### **Project Update:**

1. Sharing Knowledge project: The campaign to find a volunteer is going around. Ramani mentioned that for the next month she already has a volunteer so if we don't find one then that is not a problem.
2. Building a future project: The water tank has been placed but the main engineer who is working on the water system has been sick for a few days and therefore there is a small delay.
3. Equal chances project: Ramani sent us a list of some of the children we will be sponsoring. The list contains a picture of them, information about which grade they are in, and details about them and their families.
4. School bag Project: Milah and Thomas made a project plan. They plan to finance the project through gathering funds from their own network. More will be discussed about this on Sunday.

### **Financial and IT Update:**

- We have to start thinking about monthly subscriptions so that people can donate every month. Derk would like to be donate money like this and might be our first monthly donator once we figure out which package options we can offer.

### **Networking and Communication Update:**

- BeenMc reacted to Remco's emails and gave us a few possible dates for which we can go meet them. Once a date is set, both Remco and Sara will go meet them.
- The weebly website has been updated a little. We now have a login page and the minutes are up to date. We still need to decide which domain name to use.
- Milah and Ian started looking at Google AdWords and are now waiting for the money to start using it properly.



### **Meeting Process:**

The meeting started earlier than usual and had to finish at 19:00. In order to be done on time we directly went to the task list. We went through each task and updated them as we went along. If a board member had an extra update they were free to share it when we came to their tasks. We briefly saw the report Ramani sent Ian with the names and small story of each of the children we can sponsor in Kinigama. The Volunteer proceedings was emailed to everyone so next week we can discuss about it if something isn't clear. Then we went through Google Adwords a little and then looked at the updates on the website.

### **Announcements:**

- This Sunday we have our monthly meeting and it starts at 13:00. Thomas and Milah will also be there.
- Salome will come at the end of the meeting to say good bye to us and have dinner with all of us.
- Please write a description of each task that you post.
- Think about what we want to do with Malaika Kids

### **Progress on action points:**

Look at the action list for all new actions and the progress of current actions.

Meeting adjourned at 20:05