

Weekly Meeting Minutes 16/11/2016

Attended: Ian, Roderick, Osman, Sara and Erudini

Absent: Justin and Remco

Meeting commenced at 19:03 (16/11/2016)

Project Update:

1. Sharing Knowledge project: No updates.
2. Building a future project: The school has running water now. Ramani sent us pictures and we posted in on Facebook as a project update. We also heard that she has some money left over so they will be able to build one toilet and maybe a small playground.
3. Equal chances project: Ramani ordered most of the material. The school books have arrived and they can start sorting and packing. The shoes and uniforms will also come this week. It will take them a few days to sort, categorize and prepare all the packages for each child.
4. Schoolbag Project: At the moment they have €550 euros.

Other Updates:

- Ian spoke once again to Google AdWords since we cannot start using it yet. They mentioned that we have to wait for another week and if the account still doesn't work by then, we can call them again.
- Ian spoke to a colleague who heard about Boost and was interested in funding and helping out with a project. The new building a future project is a potential option for this opportunity and requires around €13k funding.
- Roderick spoke to the guy from the European funding and had a conversation with them about what our options are and what they can do for us.
- Roderick also finished the website footer and it looks more professional and complete now.
- Sara received a new role description about her new position in Boost. Her new position would be a Boost Ambassador. It entails that she will be a representative of Boost Foundation and would act as our contact person in Tanzania. She will also help promote our work by sharing our posts on social media and give information about us if required.

Meeting Process:

The Osman wanted to lead the meeting this time, so he started off by sharing the task list. We went through each task individually and updated the status of them as we proceeded. Ian briefly mentioned his idea about expanding Boost a little and incorporating a project that will have to do with helping refugees. It is something that he would like to start with in 2017 and got about 10 reactions from people outside the board who are interested in the idea. This will of course be further discussed in the next monthly meeting. After that we spoke a little about JobForm which is a form that can be linked to our CRM system. Might be something we can use. We then heard the story about Ian's colleague, who might be a potential donator or volunteer. (might want to help with the project that he funds). Afterwards Ian spoke about the 'beliedsplan' and how we made one last year and that we will use the same procedure to make a new one for 2017. The meeting was adjourned shortly after that.

Announcements:

- It was Sara's last official weekly meeting. (We will miss you!)

- If you need to give anything to Remco to take with him to Sri Lanka then please do it next week.
- The next monthly meeting will be held on the second week of December (11/12/2016) and we will also take pictures then.

Progress on action points:

Look at the action list for all new actions and the progress of current actions.

Meeting ended at 20:00