Minutes for Boost Foundation

06-08-2017 (13:30 in Delft)

## Call to Order

The 20th monthly meeting of Boost Foundation was held on 06-08-2017 in Delft at OGD ICT-diensten. It began at 13:30 and was presided over by Roderick Lodewijks.

## Attendees

Voting members in attendance: Ian Upton, Justin Sloove, Osman Akin, Roderick Lodewijks, and Remco Scherpenzeel.

Non-voting members in attendance: Gert-Jan ter Schure.

Voting members that were absent: Erudini Smits and Henk Bethlehem.

Non-voting members absent: Marc René.

## Proceedings

Theme

Funding

General updates

*What went well*?

* Osman: We are evolving as a group. It’s good to see people taking personal time when needed.
* Ian:
	+ It was good to take a break and to see Boost still continued functioning.
	+ Try to set up a meeting with potential investors within the next week.
	+ Moved house.
	+ Quit OGD and busy setting up a own company.
* Gert-Jan:
	+ Website meeting 2 weeks ago.
	+ HR-tooling. Eru can setup O365 accounts.
	+ GoogleApps single sign-on fixed.
	+ Got Twinfield access.
	+ 2 senior account managers are going to help us with our funding process (training, sales pitch, funding, leads, etc)
* Justin: Good meeting with Patricio and Adrian about Ecuador project.
* Remco:
	+ Website update with Osman.
	+ Enkhuizen funding session
* Roderick:
	+ Yatala has been taken over by a different partner of FutureCare.
	+ Acquisition activities by Henk (see HubSpot).
	+ Viduate wants to help us.
	+ Minuwangamuwa project: Improving access road and fence is done.

*What can we improve?*

* Osman:
	+ Not happy with how (social media) communication part of my function is going. I need help with this. Possible solution is the communication associate.
	+ We need to be more careful before saying yes to projects before we have the funding.
	+ We need to learn to use all the new software we have now available.
* Ian:
	+ We need to follow the funding/project procedure as agreed upon.
	+ Vacation process needs to be improved. We need to be honest that we need a break now and then. And plan it.
* Gert-Jan:
	+ Usage of tooling needs to improve.
	+ We do too much our self instead of sharing/delegating. We have the tools for this. Also use your network.
	+ I feel like doing IT on my own. I haven’t talked to Marc in weeks and I’m not alone in this.
* Justin:
	+ Agree with the earlier remarks
* Remco:
	+ I made the wrong choice as CCO by relaxing to much because of all the leads we had and took on other tasks, instead of focusing on the funding.
	+ It’s a shame Gert Jan isn’t an official board member after 5 months of kicking ass in IT.
* Roderick:
	+ Continuity needs to improve.

*Other comments?*

* Roderick: Let’s get crackalacking on the funding
* Ian: Let’s start creative and get the funding
* Remco: Update on funding OGD. See HubSpot.
* Gert-Jan: no comment
* Justin: no comment
* Osman: Show me the funding

*Trust score* was an average of 80 (Reduced from 82 last month) – (Ro: 80, I: 80, Re: 80, GJ: 80, J: 80, O: 80)

*Happy score* was an average of 85 (Increased from 82 last month) – (Ro: 85, I: 90, Re: 90, GJ: 80, J: 80, O: 85)

At 15:00 meeting was temporarily suspended to move the meeting to Triple A Fresh in Rotterdam.

At 15:45 meeting continued at Triple A Fresh in Rotterdam

*Extra discussion points***:**

1. **Update action points extra Enkhuizen Funding Session**

Everybody gave an update on his action points. See O365 Taakplanner, HubSpot and BreezyHR for latest status.

1. **Free for project employee Ecuador**

Unanimous: No, we are not going to do this.

1. **Roderick’s donation for Minuwangamuwa**

It’s a loan provided by Roderick, without interest and no hurry for paying back

1. **Continuation and updated planning for projects**

**Yatala**: FutureCare found a different partner.

**Minuwangamuwa**: There is no financial agreement with FutureCare. Justin will work on this with Roderick. There are no further funds as of yet, except for the € 3.000,- loan Roderick provided. So we can only make an agreement for this amount as of yet.

1. **Website update**

Osman and Remco updated the website. Everybody loved it. We will continue with updating it during the workgroup session.

1. **Update on Project Manager vacancy**

Erudini found somebody for this vacancy. The person is on holiday right now. She will be introduced somewhere in the next month.

1. **Gert-Jan:**

By unanimous vote the board decided to make Gert-Jan a voting board member!

*Results from workgroup session:*

* Osman, Gert Jan and Remco: Implemented more updates on the Boost website
* Remco: finished the notes for the monthly meeting.
* Justin: Made an agreement for the loan Roderick gave Boost
* Ian and Roderick: Send out emails to leads. See HubSpot for details.
* We watched Women soccer EK Final. And we won!

## Adjournment

Roderick moved that the meeting be adjourned, and this was agreed upon at 18:40.

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| Remco Scherpenzeel |  | 06/08/2017 |
| Vice-Secretary Boost Foundation |  | Date of Approval09/08/2017 |