Minutes for Boost Foundation

03-09-2017 (13:30 in Rotterdam)

## Call to Order

The 21st monthly meeting of Boost Foundation was held on 03-09-2017 in Rotterdam at AAAFresh123. It began at 13:30 and was presided over by Ian Upton.

## Attendees

Voting members in attendance: Ian Upton and Remco Scherpenzeel.

Non-voting members in attendance: Marc René.

Voting members that were absent: Erudini Smits, Justin Sloove, Osman Akin, Roderick Lodewijks and Henk Bethlehem.

Non-voting members absent: Gert-Jan ter Schure.

## Proceedings

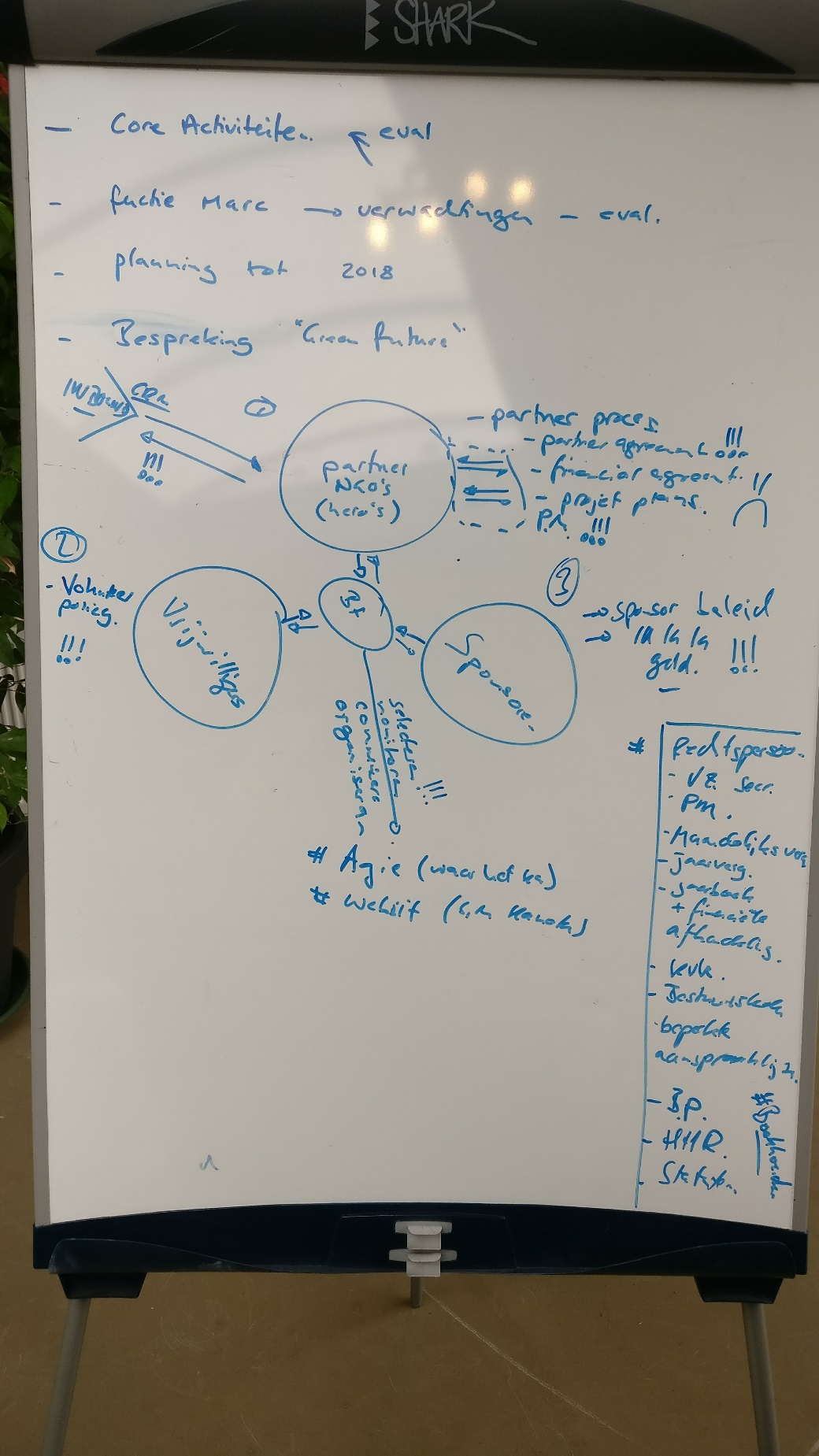
Theme

Small monthly. Lot of people are absent because of other responsibilities. We just had a small discussion and a workgroup session.

*Extra discussion points***:**

**Focus on core activities**

We made a small overview on our core activities:



Ian agreed that he will chart our current core processes.

*Results from workgroup session:*

* Remco: Created tasks to follow up deals in HubSpot. Please complete your tasks before next weekly. Didn’t do Roderick’s deals because he is on holiday. Also removed the “Just-in Time” deal. It was a test deal, but people where mistaking it for the OGD deal. Moved all relevant info to the OGD deal.
* Ian and Marc: Setup a separate pipeline for projects in HubSpot.
* All: Discussed about IT so Marc can continue the setup of and implement our strategy with Gert-Jan.

## Adjournment

Ian moved that the meeting be adjourned, and this was agreed upon at 17:30.

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| Remco Scherpenzeel |  | 03/09/2017 |
| Vice-Secretary Boost Foundation |  | Date of Approval  06/09/2017 |