Weekly Meeting Minutes 31/05/2017

Members attended: Ian, Marc, Henk, Gert-Jan and Erudini

Absent: Remco, Osman, Justin and Rodercik

Meeting commenced at 19:02 (31/05/2017)

**Projects update:**

*Sharing knowledge:* No updates.

*Green Future:* No updates.

*Art works:* Sunday we will get an update about the Mascolori event.

*Equal Chances:*No updates.

*Building a Future:* Roderick made a few adjustments to the project plan for Yatala and Ramani has signed the document sent to her confirming the details.

**Meeting Process:**

* Gert-Jan started the meeting by asking everyone about what they did for Boost during the week.
* Marc mentioned that he met Osman on Friday to get his board picture taken. He also spoke to Roderick on that day about the contingencies with regards to the yatala project. He also showed Ian a few features about Hubspot.
* Henk sent the new draft version of the sponsorship policy and compliance policy to Erudini so that she can check the translations. He also contacted the trademark bureau since we received a fake invoice. This invoice didn’t come from their system but it was public. We might need to warn others about this scam so that they are aware of it.
* Gert-Jan stated that we got the subscription for Azure and that it’s up and running now. The credit card issue we had is temporarily solved now. Gert-Jan used his own personal credit card and Boost will transfer the costs to his account till we have a credit card of our own. He worked with Ian on Friday to activate hubspot. They also discussed all the requirements for operation Autocloud and Glassdoor. He sent Henk a reply about the privacy policy.
* Ian looked at different platforms that we could use and will discuss with Marc what content we should put. The presentation with OGD went well and next week he will approach them about getting a donation from them.
* Erudini responded to a few emails from potential volunteers. At the moment there are two good candidates for the vacancies. Next week she will have a skype interview with them.
* We then went through the planner and Gert-Jan updated each task.
* We also created a bucket for Green Future Project which is under Justin’s name. We need to make the decision about who we want to sign the partnership agreement with (Patricio or the community leader). In order to do this we need to weigh the pros and cons for each option. It is also important to have a paper trail about the money we send and monitoring. We need to do our homework and find out how efficient the community is and how these kind of projects are usually done. It might be a good idea for us to first sign and try with the community, if they are not efficient then we can switch to only doing it with Patricio.

**Announcements:**

* Sunday we will have our monthly meeting.
* Please read all the required material before the meeting.

**Progress on action points:**

Look at the planner for all new actions and the progress of current actions.

Meeting ended at 19:33