Weekly Meeting Minutes 29/03/2017

Attended: Adrian, Gert-Jan, Justin, Osman, Ian, Remco and Henk

Absent: Roderick, Isabel, Marc and Erudini

Meeting commenced at 19:00 (29/03/2017)

**Projects update:**

*Sharing knowledge:*No updates.

*Green Future:* Next Sunday (monthly) Adrian and Justin will work on the final preparations for Justin’s visit to Ecuador. Erudini and maybe a few others will help with translating the partnership agreement so that he can take it with him.

*Schoolbag Project:*No updates.

*Art works:* We will all meet the guys from AAAFresh123 at the next monthly meeting. This will be our proper introduction to them as a team.

*Equal Chances:*No updates.

*Building a Future:* Roderick is working on making a motion for the Yatala water project. He is awaiting some information from FutureCare.

**Meeting Process:**

* Justin:
* Made a lot of preparations for the Ecuador visit. Will prepare some things for next Monthly.
* Balance € 3.895,- Received some donations this week.
* ING credit card is the cheapest. Will prepare a vote for Sunday
* We received an offer from teamleader to extend our subscription for cheap. More on that on Sunday.
* Prepared a presentation for next Friday at OGD to show them the great things we achieved with their donation.
* Osman:
* Tracking the Boost e-mail.
* Ad-works still a work in process but made some progress
* Preparing communications beleid (policy) presentation for next monthly.
* Ian:
* Rowan and Ian have been talking with a luxury shoe company in Rotterdam, to do a joint cooperation with the art works.
* Been massaging OGD to receive some funds from them for our projects.
* Received some new projects requests. Will talk about it some more on Sunday
* Next Sunday the meeting will be at AAAfresh123 in Rotterdam. We start earlier at 11:00.
* Gert-Jan:
* NDA is signed
* Arranged for Justin a slot of 5 minutes in the OGD quarterly.
* A lot of the IT tasks are on hold until we have Azure access and a credit card.
* Roderick (in writing):
* He started with the projectplan for the water project, so we can all see the situation and the full scope of the project before we vote on it. The document is in the project folder and it's called 'Yatala Water Project'. He need some new information from FutureCare for the scope, so that he can divide the workload properly into sprints.
* No real updates from the rest of the attendees.

**Announcements:**

* Our monthly meeting (2nd April – this Sunday) will be held at AAAFresh123 (zaagmolenkade 123, Rotterdam). We start at 11 o’clock, so please be there on time. If you are running late or not able to come please inform us.
* We will also be taking individual photos of us at the meeting on the 2nd so please dress accordingly.
* Osman and Henk, please bring a hard copy of your passport so that Ian can sign you in at the kvk.
* Think about whether we can all go to Groningen for the monthly meeting of May (the 6th and 7th of May), maybe we can make it a small team building event as well where we have the meeting on Saturday, stay the night there and then come back on Sunday.
* If you have any talking points for next monthly, send them to Erudini ASAP.

**Progress on action points:**

Look at the planner for all new actions and the progress of current actions.

Meeting ended at 19:39