Weekly Meeting Minutes 24/08/2016

Attended: Ian, Remco, Roderick, Sara, Osman, and Erudini

Absent: Salome, and Justin

Meeting commenced at 19:00 (24/08/2016)

**Project Update:**

1. Sharing Knowledge project: Osman and Eru met up and made the first draft of the post that they want to use for FaceBook and another one (longer version) which can be used for platforms and other sites to attract volunteers.
2. Building a future project (Pittawella): The search for water is going well, and hopefully if the weather is good then they will be able to finish next week. On the financial side, setting up the water system, was more expensive than expected, meaning that there might not be enough money for a playground or library. Therefore the project might have to be restricted to only doing the toilets and the rest will have to be emitted or postponed to another project.
3. Building a future project (NEW): there is another school that has come to Ramani for help. They are very poor- don’t have proper tables, chairs or even a proper class room. Ramani will look into it deeper and give us more information later.
4. Equal chances project: Ian sent the fund request to Ivdp (Sponsor), and we are awaiting a response. Also Sara and Remco met up to work on the presentation for BeenMC.
5. Emergency Help project: No update
6. School Bags (NEW): Ramani sent a request for a new project. She asked whether we could sponsor the purchase of 354 schoolbags of different sizes which would cost roughly €2850. Maybe Milah and Thomas will be able to take the responsibility for this project.
7. Jungle Plantation: Still in the initial phase. Have to think about what to do with the land so that FutureCare can become self-sustainable. Maybe building a retreat center or a guest house. The money that FutureCare gets from this can be used to sponsor the kids to go to school. This way she will not have to depend a lot on individual donations and will have more security that the kids will be able to get sponsored.

**Financial and IT Update:**

* Justin and Remco worked together on TeamLeader last Friday and looked at the financial plan.

**Communication Update:**

* Ian looked into other organizations that help (fund) foundations. Example: Organizations such as Oranje Fonds would fund a few projects in the Netherlands.
* Megan sent her report about the project in Sri Lanka and about FutreCare.
* Roderick made contact with a person who has a small NGO in Nepal that does similar work as FutureCare. This might be a lead for a future partner and therefore he will look deeper into this and give us more information later on.

**Meeting Process:**

The meeting began with everyone’s general update on what they did for Boost. Then we went through the main updates of the project and Ian explained the new project requests that Ramani had asked us. This was also emailed to us with more details in the attachment. After talking about the projects and their potential we went through a few action points and agreed that we should update our own action points before every meeting. This will help us individually to prepare for the meetings and will keep us all up to date while saving time during the meeting. Afterwards the meeting was then called to an end.

**Announcements:**

* Update your own action points before each meeting.
* Ian will be travelling in the first quarter of next year.

**Progress on action points:**

Look at the action list for all new actions and the progress of current actions.

Meeting adjourned at 19:48