Weekly Meeting Minutes 21/09/2016

Attended: Ian, Roderick, Remco, Justin, Sara, and Erudini

Absent: Osman

Meeting commenced at 19:00 (21/09/2016)

**Project Update:**

Ramani has fractured her knee and therefore has postponed her flight to the Netherlands by a month. Sameera is still working on the project and will therefore give us an update by next week.

1. Sharing Knowledge project: No updates.
2. Building a future project: No updates
3. Equal chances project: No updates

**Financial and IT Update:**

* The financial report is of high priority
* The draft of the financial report is already made on Twinfield

**Communication and Networking Update:**

* Ian spoke to Martijn Vinke, who helped us start up and he would like to donate/invest in boost structurally.
* Roelf ter Berg would like to ask for donations to Boost Foundation for his birthday instead of getting gift. That would be his contribution to Boost Foundation then.
* Google Adwords has been activated and Ian will meet up with Milah to work on it together.
* Waiting for a reaction from BeenMC still and we have to finalize everything with Henk Bethlehem.

**Meeting Process:**

After two weeks of Boost holiday we began by everyone giving a general update about how they are doing and whether they did anything for Boost. After a quick round of updates we went through the action list and updated it as we went along. We ended the meeting after going through the draft version of the financial report that Justin made on Twinfield.

**Announcements:**

* Update and manage your own tasks
* Roderick is not going to Sri Lanka and therefore Remco will go there with another friend of his.

Meeting adjourned at 19:50