Minutes for Boost Foundation

06-03-2016 (2:30pm at Delft)

## Call to Order

The forth monthly meeting of Boost Foundation was held on 06-03-2016 at Delft. It began at 14:30 and was presided over by Ian Upton.

## Attendees

Voting members in attendance included, Ian Upton, Erudini Smits, Remco Scherpenzeel, Roderick Loodewijks and Justin Sloove.

Guests included Sebastiaan Mennen (Member of OGD) (From 14:30 till 15:30) and Laura Rossingh (website volunteer) (from 16:00 till 16:40).

Member not in attendance included Salome van Giessen.

## Proceedings

General update

*What went well:* This month members had time to work and relax at the same time (needed a little rest), better communications, feeling better in the role and function, having fun while working, getting legalized, the dynamic in the team is good, happy with the group, happy to send Sjoerd to Sri Lanka, the ball is rolling, learnt a lot, all the paper work is done, can start with projects, looking forward to doing stuff (enthusiastic).

*What can improve:* Need to improve communication with the outside (external communication), and a better pre-agenda planning.

*Trust score* was an average of 90 (Increased) – (Ro-90, Re-90, J-85, E-90, and I-95)

*Happy score* was an average of 90 (Increased) – (Ro-90, Re-90, J-90, E-90, and I-90)

*Other comments*: None

Discussion

The meeting began with the general update about how everyone feels about Boost and the progress. Sebastiaan Mennen was then introduced to the team and a presentation was given by Remco, about who we are, what OGD can do for us and what we can do for OGD. Following this presentation was a discussion on how we should proceed with OGD and what our next few moves should be.

There was a motion to decide whether the Anniversary of Boost Foundation should be on the 1st of March as we feel that this is the month that we can really start our projects and that all the legal documents are in order. This motion was agreed upon by all members that attended.

Due to the resignation of the chief communications officer (CCO), the major tasks have to be temporarily taken over by other members until a new volunteer can be found. Therefore three major tasks have been divided as follows;

1. Remco will be responsible for Social Fundraising
2. Justin will be responsible for Event Manager
3. Ian and Erudini will be responsible for Social Media / Website

Then there was a presentation from the CFO about the financial update and the suitable software systems that we can use and it’s expenses. The Motion to use the selected systems and bank account was approved by all members, this includes using the following:

* ING Bank Account
* TwinField
* CiviCRM (stiffy)
* Microsoft

A word from the COO included a discussion about the projects and the future plans to find new projects. (Tanzania) It must be mentioned that both the COO and the CEO had a meeting with Malaika Kids and have been inspired and motivated by them. They also learnt about new ways and challenges that we could face and how to overcome them. (For example they learnt about the five methods of gathering funds and what potential challenges they face in Tanzania)

At 16:24 we were introduced to Laura Rossingh, who gave us an update about what she has done on the website and how she plans to work further on it. She spoke about ‘WordPress’ and explained how we could use it briefly.

Finally we spilt up in pairs and worked on content for the temporary website and the advertisement on social media for a new CCO.

## Announcements

Due to availability and holidays there monthly meetings have been moved from the first Sunday of the month to;

* April 9th - Saturday (from 10:00am till 3:00pm)
* May 22nd – Sunday (from 2:00pm onwards)

If anyone is unable to make these dates please contact Erudini.

## Adjournment

Ian Upton moved that the meeting be adjourned, and this was agreed upon at 7:00pm.

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| Secretary Boost Foundation |  | Date of Approval |  |